



U.S. Grains Council – Director of Global Programs Administration

International market development organization based in Washington, D.C. is recruiting a director of global programs administration. This position is responsible for providing administration and management of the Council's worldwide marketing plan activities. This position will oversee the execution, implementation and post evaluation of all United Export Strategy activities and projects that are carried out globally. This position is responsible for overseeing global programs in Asia and the Western Hemisphere including program planning, implementation and evaluation, program administration and communications while ensuring operations are in compliance with USDA/FAS regulations. This position is based in Washington, D.C.

USGC is a leading non-profit member association dedicated to expanding exports of U.S. corn, sorghum, barley and related co-products, including ethanol. To promote a healthy work-life balance, we have established programs including telework (two days per week), 37.5-hour workweek, Employee Assistance Programs, paid training/seminars, lunch-and-learn sessions, and more. USGC also offers competitive health/dental/vision benefits, generous leave policies and generous retirement benefits.

Desired Qualifications

Minimum requirement is a bachelor's degree with preference given to those with a degree in an agriculturally related field and/or international relations, marketing, business or economics. Minimum of five years' experience with FAS cooperator programs, rules and guidelines preferred. Experience as an effective supervisor and team leader is a must. International market development and work in a multicultural environment is preferred. Ideal candidate will be detail oriented and able to multi-task in a fast-paced environment.

If you are interested in the position, please submit a letter of interest and a resume by **COB on December 8, 2023** to employment@grains.org

The U.S. Grains Council is an Equal Opportunity Employer. It does not discriminate in the terms and conditions of employment on the basis of race, color, national origin, sex, age, disability, sexual orientation, gender identity or expression, or any other factor prohibited by law.

As a participant in USDA programs, we share the commitment to comply with all federal, state and local civil rights laws and those of the USDA. More about this commitment is found here, <https://www.usda.gov/non-discrimination-statement>